

ADDICTIVE DISORDER REGULATORY AUTHORITY

BOARD MEETING

AGENDA
ADRA Office
4919 Jamestown Avenue
Suite 203
Baton Rouge, LA 70808
February 7, 2025
10:00 A.M

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Roy Baas, Chairman
- III. Public Introductions and Representation
- IV. Public Questions or Comments
- V. Approval of October 11, 2025, Minutes: Roy Baas, Chairman
- VI. Treasurer's Report: Lauren McNeal, ADRA Executive Director
 - a) October – December 2024
- VII. New Business
 - a) Approval of Applicants to be Credentialed
 - b) Potential Office Space Rental – Jordan Blacher
 - c) Felony Waiver Process/Pre-Application Eligibility Determination – Act 486
 - d) Degree Waiver: K. Philley
- VIII. Old Business
 - a) New Rule Review
- IX. Executive Director's Report

Adjourn Meeting: Next meeting date: April 18, 2025

Minutes of ADRA Board Meeting of 2/7/2025

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

ADRA Office
4919 Jamestown Avenue
Suite 203
Baton Rouge, LA 70808
February 7, 2025
10:00 A.M

I. *Call to Order*

February 7, 2025, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:05 am. The meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. *Roll Call (Attachment 1)*

Members Present:

Roy Baas, LAC, CCS – Chairman
Paul Schoen, LAC, CCGC – Vice Chairman
Susan S. Thornton, EdD, LPP, LPC-S, NCC, RPT-S
Catrice Tolbert Ph. D

Catherine Lemieux, PhD, LCSW

Members Absent:

Chris Andrews
Smita Prasad, MD, MPH, MBA – Medical Director
Adrian Perron LAC, CCS

ADRA Staff Present:

Lauren McNeal, Executive Director
Melody Stewart, Assistant Director
Celia Cangelosi, Board Attorney

III. *Public Introductions*

Jordan Blacher, LASACT
Marolon Mangham, LASACT

VI. *Public Questions or Comments:*

None.

IV. *Approval of October 11, 2024, Minutes*

- a. A draft of the October 11, 2024, board meeting minutes was presented for review. A motion was made by Catherine Lemieux and seconded by Paul Schoen to accept the minutes as given from October 11, 2024. The motion was approved after a unanimous vote in the affirmative.

Minutes of ADRA Board Meeting of 2/7/2025

V. *Treasurer's Report*

- a. The October–December 2024 Treasurer's Report was presented by Lauren McNeal, Executive Director. A motion was made by Paul Schoen and seconded by Catherine Lemieux to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VII. *New Business*

- a. ***Approval of Applicants to be Credential:*** A list of applicants who meet the requirements for credentialing was presented to the board for review. A motion was made by Paul Schoen and seconded by Catrice Tolbert to approve the list of applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative.
- b. ***Potential Office Space Rental – Jordan Blacher:*** The LASACT office has moved from Industruplex to a building they purchased on Bricksome in Baton Rouge. It is a duplex-type office building with LASACT occupying one side (suite A) and the other office space (suite B) available for rent. LASACT would like to propose that the ADRA office rent the vacant office space. The board requested an opinion be drafted by the board attorney and sent to the Ethics Committee to determine whether this would be considered a conflict of interest.

A motion was made by Paul Schoen and seconded by Susan Thornton to approve the rental of 12041 Bricksome Ave., Suite B, pending a positive outcome from the Ethics Committee. The motion was approved after a unanimous vote in the affirmative.

- c. ***Felony Waiver Process/Pre-Application Eligibility Determination – Act 486:*** This act went into effect in 2022. According to other occupational licensing board directors, they have established a pre-application determination request process that precedes the initial application process. We currently have a policy and application process for felony waivers; however, we are not tracking those applications and outcomes for annual reporting. The ADRA office would like to merge this process and revise the application process to mirror the language from Act 486 and La RS 37:2950 and report back to the board at the April board meeting with the revised application. The board agreed to move forward; no motion needed at this time.
- d. ***Degree Waiver: K. Philley:*** K. Philley registered as a CIT in 2017. She passed the ADC Exam and has been a RAC since 2021. She has a BA in Journalism, with a minor in English and Speech Communication from LA Tech. She has completed a credential upgrade application with all required documentation outlining her SUD work experience and SUD education. Ms. Philley is requesting the CAC designation.

A motion was made by Paul Schoen and seconded by Susan Thornton to approve the credential upgrade request. The motion was approved after a unanimous vote in the affirmative.

VIII. *Old Business*

- a) ***New Rule Review:*** The board reviewed the revised rule, made additional edits, and requested the final rule review to be held at the next board meeting.

IX. *Executive Director's Report:*

- When the board meeting packet was sent, also attached was the remainder of the rule for general edits and language updates. Please be sure to review this and email me with the suggested revisions by March 7th. I will compile the edits into one revised version for review at the next board meeting.
- New employee introduction of Danissa DeJesus. At the October board meeting, we announced that Renee would be leaving us at the beginning of the year. To assist with the transition and begin training, we hired Danissa in November. She has been a great addition to our office.

Minutes of ADRA Board Meeting of 2/7/2025

A motion was made by Catherine Lemieux and seconded by Catrice Tolbert to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

The next board meeting will be held on April 11, 2025, at 10:30am at the ADRA office.

Respectfully Submitted,

Roy Baas, LAC, CCGC, CCS, Chairman